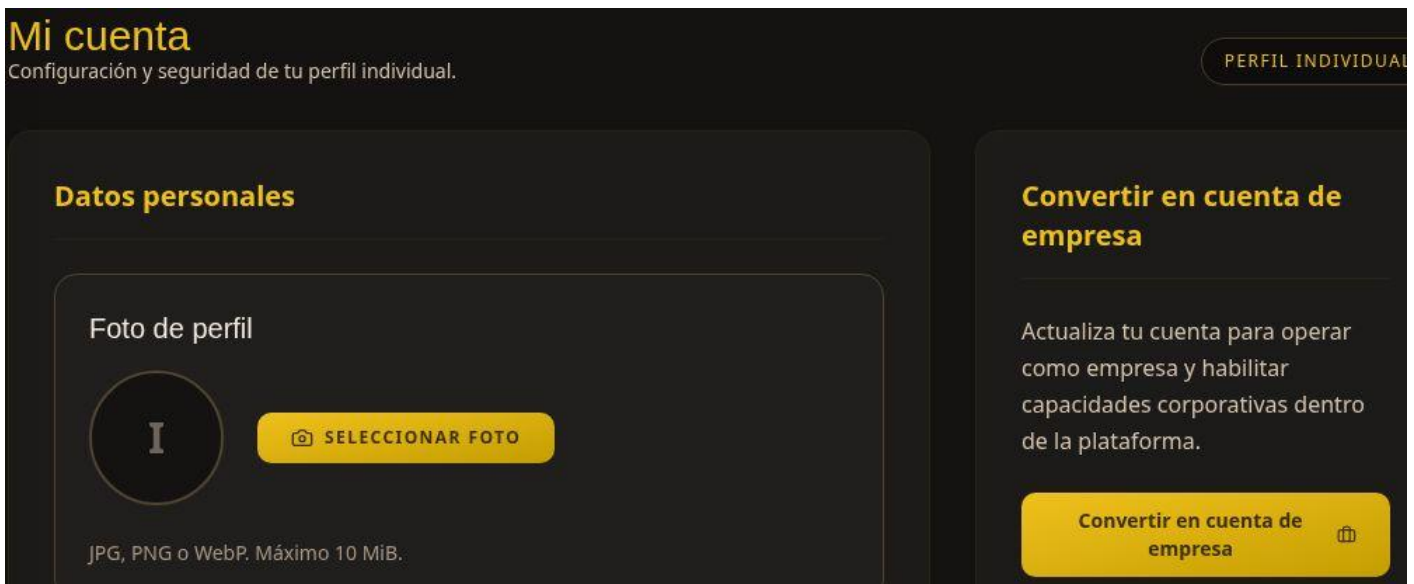


10. Basic account settings

[Español](#)

Under **Settings**, the **My account** screen contains your individual profile details and options.



Review your profile

- Open **System** → **Settings** or select the gear icon in the top bar.
- Review your personal details: full name, email, phone, and country of residence.
- To update your photo, select **Choose photo**. The screen accepts JPG, PNG, or WebP files up to 10 MiB.

Security and access

The **Security and access** section includes **Change password**. Follow the form instructions when you need to update it, and keep the new password private.

Personal and business accounts

Convert to business account enables business features. It is not required to review purchases as a personal buyer. Check the requirements before starting this process.

Select **Back to dashboard** to return to the home screen. You can also change the language using the selector in the top bar.

This screenshot is cropped from the test environment to hide email and phone details. No account details were changed during the review.

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